



# Wolverines Hockey Club Board Position Description



Position:	<b>Director of Coaches</b>
This role reports to:	<ul style="list-style-type: none"><li>- 1<sup>st</sup> &amp; 2<sup>nd</sup> Vice-Presidents</li><li>- Executive Board</li></ul>
Who reports to this role?	<ul style="list-style-type: none"><li>- No official reports</li></ul>
Purpose of the role:	<ul style="list-style-type: none"><li>- Voting board member position</li><li>- Work with other WHC Board members to achieve association strategies and goals</li><li>- Provide leadership and guidance within the Wolverines Hockey Association</li><li>- Working with Age Group Coordinators, oversee all coaching operations for WHC, including certification requirements and team assignments</li><li>- Create a mentorship and support program for coaches throughout season</li><li>- Host coach meetings</li><li>- Create opportunities for coaches to work together and develop for the benefit of WHC and its players</li><li>- Work with VP's and Age Group coordinators on coaching complaints and suspensions</li><li>- Responsible for understanding and managing required coaching certifications</li><li>- Oversee year end coaching evaluations for WHC</li><li>- Attend monthly WHC Board meeting</li><li>- Other duties as assigned by the Board</li></ul>
Key Accountabilities:	<ul style="list-style-type: none"><li>- Engaged and present member of voting board</li><li>- Development of a Coach Manual for WHC</li><li>- Create a "Coach Mentorship" Program for WHC</li><li>- Assist coaches with practice plans and best practices for all age groups</li><li>- Ensure Certification of all coaches</li><li>- Create a coach database for all WHC age groups</li><li>- Be available and support coaches throughout year</li></ul>
Competencies:	<ul style="list-style-type: none"><li>- Energetic team leader</li><li>- Strong communication skills</li><li>- Organized and ability to prioritize tasks</li><li>- Strong attention to detail, problem solving</li><li>- Passion for the game of hockey and creating a positive environment for our players</li><li>- Ability to deal with strong-minded members and questions</li></ul>
Qualifications, Skills & Experience:	<ul style="list-style-type: none"><li>- Leadership and ability to motivate people</li><li>- Multi-year Coaching Experience is a required attribute</li><li>- Ability to inspire people to action through their influence</li><li>- Passion for the game and being involved</li></ul>
Date Updated	May 2024